

UNIVERSITY OF SOUTH AFRICA

GRADUATE SCHOOL OF BUSINESS LEADERSHIP (MIDRAND)

Director: Executive Education
Ref: SBL/ELE/P4/2018

5 YEAR FIXED TERM CONTRACT

Located in Midrand, on the N1 between Johannesburg and Pretoria, Unisa Graduate School of Business Leadership (SBL) is the leading business school in South Africa and beyond. The SBL offers accredited Post Graduate Diploma in Business Leadership, Master of Business Leadership (MBL), Master of Business Administration (MBA), Doctor of Business Leadership (DBL) as well as several professional leadership Executive Education Programs. The SBL is committed to its vision: **“To create leaders beyond measure”**

The SBL is looking for a suitably qualified and experienced candidate for appointment as the Director: Executive Education. Reporting to the CEO of the SBL, the Director: Executive Education is responsible for leading the Centre for Business Leadership (**CBL**) including a core team of executive education practitioners and program administrators.

REQUIREMENTS

Qualifications and Experience

- A relevant Masters' qualification
- A PhD or equivalent will be an advantage
- A minimum of five (5) years in executive leadership development
- A broad network of executive leadership stakeholders in private and public sectors
- An overall executive leadership spectrum exposure

Attributes and Skills

- Ability to position CBL as the leading school of executive leadership development
- Demonstrated excellence in executive business education and development
- Commercial experience in executive leadership
- Experience in higher education environment will be an added advantage
- Excellent leadership and management skills
- Excellent resource management and governance will be an added advantage
- Complex understanding in organisational leadership
- Advanced problem-solving and sound conflict resolution skills

Key Performance Areas

- Provide strategic leadership for the Centre for Business Leadership (CBL)
- Oversee the overall compliance with relevant pieces of executive education leadership industry
- Provide a strategic direction in management of the CBL resources
- Guide in all respects the management of all CBL stakeholders
- Provide oversight on all CBL internal excellence support related matters

Kindly note that short-listed candidates will be required to make a presentation at a Selection Interview. In addition candidates may be required to undergo a work-related assessment

Closing date : 23 November 2018
Salary : Remuneration is commensurate with the seniority of the position
Assumption of duty : As soon as possible.
Enquiries : (011) 652 0213 (Mr M Dikana)
(011) 652 0314 (Dr PW Senoamadi)

HOW TO APPLY:

The completed prescribed application form must be accompanied BY COMPREHENSIVE CURRICULUM VITAE and ORIGINAL certified copies (within the previous three months) of:

- all educational qualifications;
 - academic transcripts/records;
 - identity document; and
 - proof of SAQA verification of foreign qualifications.
- The detailed advertisement together with the prescribed application form can be found on the Unisa website (www.unisa.ac.za). Applications may be hand delivered and deposited into a dedicated Job Application Boxes at the SBL in Midrand and at the OR Tambo Building at UNISA in Pretoria, 3rd Floor. Alternatively applications may be couriered to:
Human Resources Department
School of Business Leadership
Room 4-30A
Cnr Janadel and Alexander Avenues,
Midrand,
South Africa
 - Applications must be submitted in a sealed enveloped which clearly indicates the Reference number.
 - UNISA reserves the right to authenticate all qualifications without any further consent from the applicant.
 - The contact details of three contactable references must be provided, one of which must be from your present employer. Should you currently not be employed, a contactable reference from your previous employer must be provided.
 - UNISA is not obliged to fill an advertised position.
 - Late, incomplete and incorrect applications will not be considered.
 - *Appointments will be made in accordance with Unisa's Employment Equity Plan and other applicable legislation.*

Correspondence will be limited to short-listed candidates only. If you have not been contacted within two months of the closing date of this advertisement, please accept that your application was not successful.